

## Year 6 Graduation Celebrations

Dear Parents and Carers

This note contains information regarding the following Year 6 Graduation celebrations. Permission notes, order forms and payment forms are at the end of the graduation information. Please note that the cost of the celebrations has been substantially subsidised due to some generous donations.

### Graduation Ceremony

As part of the Year 6 farewell activities, we will be holding the 2021 Year 6 Graduation Ceremony on Tuesday 14 December. On advice from the ACT Education Directorate and ACT Health, the 2021 Graduation Ceremony will be significantly different to previous years' ceremonies. Please read the information below carefully, as it is important that we are all following our COVID-Safe Event Plan. It should also be noted that the situation can change very quickly. We need to be mindful of the fact that the planned Graduation Ceremony may be subject to change or cancellation due to a need to amend the public health advice and/or directions at short notice.

#### Details of Macgregor Primary's 2021 Year 6 Graduation Ceremony are as follows:

|  |   |
|--|---|
| <b>Location</b>                        | Macgregor Primary School Hall   |
| <b>Participants</b>                    | <ul style="list-style-type: none"> <li>Year 6 students – other students at the school will have the opportunity to watch the Graduation Ceremony live streamed to their classrooms</li> <li>Macgregor Primary School staff</li> <li>A <b>maximum of two (2)</b> supporting adults per graduating Year 6 student – please see below for important RSVP information.</li> </ul>   |
| <b>Cost and Ticketing</b>              | There will be no cost for the Graduation Ceremony, but the supporting adult(s) accompanying the graduating Year 6 students will be issued with a numbered seating ticket and advised of the door to use to enter the Hall (to assist with flow of attendees and social distancing).   |
| <b>Date</b>                            | Tuesday 14 December 2021  |
| <b>RSVP due</b>                        | Monday 6 December 2021 ( <b>2 adults only</b> )   |
| <b>Arrival Time and arrangements</b>   | <ul style="list-style-type: none"> <li>The doors to the Hall will be open from 09:15am for a 10:00am start</li> <li>Adults are advised to arrive early to enter the Hall through a designated door (to assist with flow of attendees and social distancing). This will be indicated on your ticket</li> <li>Hand sanitiser will be available for adults to use prior to moving into the hall</li> <li>All adults in attendance are required to wear masks when inside the school</li> <li>Staff will be assisting at the doors and only adults with a numbered seating ticket through RSVP can attend the ceremony</li> <li>There is no standing room available in the hall or doorways</li> <li>If you would like wheelchair access, please let us know by indicating on the RSVP</li> <li>Unfortunately, no prams can be accommodated in the hall due to allowing space for social distancing.</li> </ul> |
| <b>Departure Time and arrangements</b> | <ul style="list-style-type: none"> <li>The Graduation Ceremony is anticipated to finish at 11:30am</li> <li>Supporting adults will be asked to leave the school as quickly as possible and not mingle within the school grounds</li> <li>Once again, it is important that families continue to socially distance and we will have signage posted in the green space as a reminder.</li> </ul>   |
| <b>Other important information</b>     | <ul style="list-style-type: none"> <li>Physical distancing of 1.5 metres must always be maintained between adults. This does not apply to adults living in the same household</li> <li>All adults in attendance are required to wear masks when inside the school</li> <li>Hygiene stations will be available, and you are encouraged to use them</li> </ul>  |

- Please stay home if you are unwell and get tested if COVID-19 symptoms are being experienced (regardless of how mild).
- Please remain seated on your allocated seat during the Graduation Ceremony except when arriving and leaving, or when using bathroom facilities
- Please check in via the Check in CBR app.

A COVID-Safe Event Plan has been prepared for the Graduation Ceremony and is available for viewing at the school.

## Graduation Dinner & Disco and Yearbook

As part of the 2021 Year 6 Graduation farewell activities, we are pleased to announce that the Year 6 Graduation Dinner and Disco will be held in the Macgregor Primary School Hall on Tuesday 14 December 2021. Please note the total cost includes the Year 6 Yearbook which will be available for collection at the graduation ceremony.

### Details of the excursion are as follows:

|                             |   |
|-----------------------------|---|
| <b>Location</b>             | Macgregor Primary School Hall   |
| <b>Date</b>                 | Tuesday 14 December 2021  |
| <b>Time</b>                 | <ul style="list-style-type: none"> <li>• 5:15pm - students arrive at school through the drive through Yerrabi Yumma</li> <li>• 5:30-6:30pm - Year 6 students move into the hall with their teachers for dinner</li> <li>• 6:30 -8:00pm - disco</li> <li>• 8:00pm – Students to be collected by parents via the drive through Yerrabi Yumma</li> </ul> |
| <b>Permission Notes Due</b> | Monday 6 December 2021  |

Please note a limited number of extra copies of the yearbook will be available to purchase from the front office at a cost of \$26.40.

## Year 6 Fun Day – iPlay Belconnen

As part of the Graduation farewell activities, year 6 will be going to iPlay Belconnen on Wednesday 15 December 2021.

**iPlay Belconnen** is an amusement centre and offers laser tag, dodgem cars and a Playtime arcade with a variety of arcade games. Lunch will be provided at iPlay. Please select one option for lunch on the permission note.

### Details of the excursion are as follows:

|                                   |   |
|-----------------------------------|---|
| <b>Location</b>                   | iPlay Belconnen   |
| <b>Date</b>                       | Wednesday 15 December 2021  |
| <b>Time</b>                       | Leaving 9:30am and returning at approximately 1:00pm  |
| <b>Transport</b>                  | Bus   |
| <b>Notes Due</b>                  | Monday 6 December 2021  |
| <b>What to Bring on excursion</b> | <input type="checkbox"/> water drink bottles<br><input type="checkbox"/> Backpack<br><input type="checkbox"/> Additional snacks and fruit for break 2 when we have returned to school |

There has been a risk assessment prepared for all activities and they are available for viewing at the school.

Kind regards

James Orr, Michelle Sochacki, Kathryn Croker and Sarah Meagher  
26 November 2021

**Please return this page to the front office by Monday 6 December 2021**  
**Year 6 Fun Day – iPlay Belconnen permission**

I give permission for my child \_\_\_\_\_ in class \_\_\_\_\_ to attend the iPlay Belconnen excursion, Westfield Belconnen, on Wednesday 15 December 2021. I understand that he/she will be in the care of Macgregor Primary School staff for the day and I have read and understood the information below and overleaf.

|   |  |   |  |
|---|--|---|--|
| <b>Full name of Parent/Guardian</b>                                     |  |   |  |
| <b>Emergency contact name and phone number at the time of excursion</b> | Name   | Number  |  |
| <b>Signature of Parent/Guardian</b>                                     |  |   |  |
| <b>Date</b>   |  |   |  |
| <b>Lunch Option (Please circle one)</b>                                 | <b>Option 1</b><br>Hotdog and chips<br>(Not Halal) | <b>Option 2</b><br>Chicken nuggets and chips<br>(Halal) | <b>Option 3</b><br>Vegetarian spring rolls and chips |

**2021 Year 6 Graduation Dinner and Disco permission**

I give permission for my child \_\_\_\_\_ in class \_\_\_\_\_ to attend the Year 6 Graduation Dinner and Disco at Macgregor Primary School on Tuesday 14 December 2021. I understand that he/she will be in the care of Macgregor Primary School staff for the evening and I have read and understood the information below.

|   |      |        |
|---|------|--------|
| <b>Full name of Parent/Guardian</b>                                     |      |        |
| <b>Emergency contact name and phone number at the time of excursion</b> | Name | Number |
| <b>Signature of Parent/Guardian</b>                                     |      |        |
| <b>Date</b>   |      |        |

*I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.*

*I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.*

**Additional Medical Information**

We have a copy of your child's Medical Information Form lodged in our records. Please complete the section below only if your child's medical circumstances have changed since lodging the form with the school.

**NAME:** \_\_\_\_\_ **CLASS:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_ **DATE** \_\_\_\_\_

***Is there anything else you would like us to know?***

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to appropriately and effectively manage the excursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website ([www.det.act.gov.au](http://www.det.act.gov.au)) on the About Us page.



## 2021 Year 6 Graduation Dinner Menu Choice

As part of the Year 6 Dinner and Disco celebration, students will be provided with a dinner in the Macgregor Primary School Hall.

To accommodate general dietary requirements, we have a vegetarian option (cheese pizza) and you can choose to have a gluten free base for either pizza option. If your child has specific dietary requirements that are not accommodated by the options below, please contact Lauren at [canteen@macgregorpandc.org](mailto:canteen@macgregorpandc.org).

Please indicate one choice from the drinks and dinner menu and return the form back to the front office by **Monday 6 December 2021**.

✂.....

**Please return to school by Monday 6 December**

Student Name: \_\_\_\_\_ Class: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Please circle ONE option from each section:**

|   |  |   |                |  |
|---|--|---|----------------|--|
| <b>Drinks</b><br><br><small>(Please note, the drink choices are in addition to bottled water provided on the night)</small> | Lemonade   | Pasito  | Lemon Squash   | Creaming Soda  |
| <b>Dinner Menu</b>  | Ham and Pineapple Pizza<br><br>Gluten free base<br>Yes                  No | Cheese Pizza<br><br>Gluten free base<br>Yes                  No | Fish and chips | Chicken tenders and chips<br><br><small>(Please note the chicken is Steggles which is certified Halal)</small> |

*Please note entrée will be garlic bread and vegetable sticks, dessert will be the graduation cake and students will be provided with bottled water for the disco.*



**Please return to school by Monday 6 December**

| <b>2021 Year 6 Graduation Ceremony – RSVP</b>          |  |
|--|--|
| Graduating Year 6 Student's Name                       |  |
| Supporting Adult 1 Name<br>Wheelchair access? Yes / No |  |
| Supporting Adult 1 Phone Contact                       |  |
| Supporting Adult 2 Name<br>Wheelchair access? Yes / No |  |
| Supporting Adult 2 Phone Contact                       |  |

| <b>Year 6 Graduation Celebration Payment advice</b>  |         |
|--|---------|
| <b>Thanks to a number of generous donations the cost of the Year 6 Celebrations has been substantially subsidised.</b>   |         |
| <b>Payment through Quickweb</b> - click the <b><i>Payment</i></b> tab on the school website <a href="#">Macgregor Primary School</a>   |         |
| Please note that three of the required fields within Quickweb (student registration number, student key and family key) will not be known, therefore entering any relevant information (ie. student name) in those fields is accepted. |         |
| <b>Student name</b>  |         |
| <b>Total Cost</b>  | \$15.00 |
| <b>Date paid</b>   |         |